

**Minutes of the hybrid meeting of the Management, Estates and Strategy (MES) Committee
held on Thursday 5 February 2026 at 6pm at the Old Wool Market**

Present	Cllr B Simister	Chair
	Cllr C Black	Vice-Chair
	Cllr T Moses	
	Cllr R Thomas-Turner	Deputy Mayor
In attendance	V Lewis Camacho	Town Clerk
	E Gear	Deputy Town Clerk
	D Lawrence	Facilities Manager
	Cllr D Thomas-Turner	Sheriff
	Cllr P Lewis	

The Chair welcomed all to the meeting.

1. Apologies for absence: Cllr(s) K Manikonda, S Pearce, R Thomas (ex-officio Member) and S Thorley.

2. Declarations of interest from Members

Agenda Item	Member	Interest	Nature of interest
4 – Planning Applications	R Thomas-Turner	Personal	Associated employment with Tesco

3. Matters arising from the minutes of the last meeting

The minutes of the Committee meeting held on 5 January 2026 were approved at the Full Council meeting held on 22 January 2026. There were no matters arising.

4. Review of Planning Applications

The Committee reviewed planning applications and decision notifications received since 8 January 2026.

Resolved:

To approve, without objection, all planning applications and to note the discharge of condition consultation and planning decisions listed in the Appendix. The Clerk to notify the Local Planning Authority. Proposed: Cllr C Black. Seconded: Cllr R Thomas-Turner. All in favour.

5. Actions and updates from Clerk's report

The Committee noted the following items from the Clerk's report:

Cemeteries a) Memorial Inspections b) Lower Prendergast	a) Groundsmen to attend ICCM Memorial Testing Training on 27 March 2026 b) Repair to rope handrail had been carried out (£42.45 approved by the Clerk)
Priory Saltings	Clerk, Facilities Manager, Cllr T Moses to undertake site visit with P Howe (PCC) to plan for the spring cutting season
Sports Pavilion/Lower Racecourse Car Park	A quotation had been received from existing CCTV provider to install external microphone to the existing system at a cost of £350 + VAT See Recommendation 1
Picton Centre	The Task & Finish Group visited on 16 January to review the state of repair of the building in preparation for works to be carried out. Clerks are drafting the Sell2Wales Invitation to Tender (ITT) for a Building Condition and Feasibility Survey for upload to portal as soon as possible.

Old Wool Market	A response to the initial Expression of Interest submitted to the Heritage Lottery had been received, requesting further information. The draft ITT for Evaluation and Assessment of the Old Wool Market had been sent to the grant adviser for review before upload to Sell2Wales. This assessment will be used for Heritage Lottery purposes in due course.
Bridge Meadow Play Area	a) One Groundsman has obtained Lantra Awards Level 2 Rodent Management certification to address the rat infestation in area. b) The arborist sourced in December did not subsequently meet Council requirements to work in public spaces. Clerks are therefore preparing ITT for Sell2Wales. c) Pembrokeshire Nature Partnership grant application submitted end 2025 to be followed up d) Quote received for car park lighting, approved by Bridge Meadow Trust, subject to obtaining further quotations (ongoing).
Christmas Lights	Clerk arranging for the new contractor report for December 2025 season to be brought to the Sub-Committee for review (February/March) to enable early planning for 2026 season
Notice Boards	The Clerk submitted several expressions of interest to the Pride of Place fund, including notice board provision across the town, by the 31 January 2026 deadline. Otherwise, the Clerk will revisit discussions with a local supplier and prioritise replacement of the notice board in the old Wilko car park in the first instance.
Website & Communications	Noted that Council meeting packs (MES, PPF and Full Council) and road closure notices are routinely published on the website. The Council's 2025 Biodiversity Report has also been published, with the link sent to One Voice Wales as required.
Other engagements	February events: a) Castle Ward Surgery - 25 February 2026 (6-8 pm) b) Connecting the Community – 19 February 2026 (2-5 pm)
2026 Event Dates	To be published. Events Committee to meet to take actions forward. Clerk has already booked car park closure for Beating of the Bounds and St John's Ambulance for BOTB and Remembrance

Recommendation 1	Approval of quotation (£325 +VAT) from existing CCTV supplier to install an external microphone to the existing system at the Sports Pavilion Car Park. Proposed: Cllr R Thomas-Turner. Seconded: Cllr C Black. All in favour.
-------------------------	---

6. Items for next agenda

None raised.

7. Date of next meeting

Thursday 5 March 2026, 6.00pm, Old Wool Market.

The meeting closed at 6.40pm

PLANNING APPENDIX

New Applications/Consultations and Other Notifications Received Since date of last meeting on 8 January 2026

Ref No: 25/0851/PA	Single storey rear extension and associated alterations.
Link to Planning Portal	Please click here to view application documents.
Ward: CASTLE	115, Haven Road, Haverfordwest, Pembrokeshire, SA61 1DL Grid Reference: 193598.842-215415.853 Last Date for Determination: 12 February 2026

Ref No: 25/0777/PA	Change of use of ground floor of former bank (Class A2) to nail bar (sui generis) – <i>Full Application</i>
Link to Planning Portal	Please click here to view application documents.
Ward: CASTLE	10, Victoria Place, Haverfordwest, Pembrokeshire, SA61 2LR Grid Reference: 195484.465-215687.827 Last Date for Determination: 10 March 2026

Ref No: 25/0778/PA	Change of use of ground floor of former bank (Class A2) to nail bar (sui generis) – <i>Listed Building Application</i>
Link to Planning Portal	Please click here to view application documents.
Ward: CASTLE	10, Victoria Place, Haverfordwest, Pembrokeshire, SA61 2LR Grid Reference: 195484.465-215687.827 Last Date for Determination: 10 March 2026

Ref No: 25/0882/PA	Installation of modular 'Click and Collect' pod with associated livery and signage
Link to Planning Portal	Please click here to view application documents.
Ward: PORTFIELD	Tesco Stores Ltd, Haverfordwest, Pembrokeshire, SA61 1BU Grid Reference: 194700.479-215110.208 Last Date for Determination: 8 March 2026

Ref No: 25/0883/AD	Advertisement for modular 'Click and Collect' pod.
Link to Planning Portal	Please click here to view application documents.
Ward: PORTFIELD	Tesco Stores Ltd, Haverfordwest, Pembrokeshire, SA61 1BU Grid Reference: 194700.479-215110.208 Last Date for Determination: 8 March 2026

Ref No: 25/0840/LB	Refurbish rear of property including installation of ventilation slates – <i>Listed Building Application</i>
Link to Planning Portal	Please click here to view application documents.
Ward: PORTFIELD	13, Victoria Place, Haverfordwest, Pembrokeshire, SA61 2JX Grid Reference: 195489.595-215661.766 Last Date for Determination: 6 March 2026

Ref No: 25/874/OHL	NGED (<i>National Grid Electricity Distribution</i>) are required to reinforce the electricity network due to the increases in demand.
Link to Planning Portal	Please click here to view application documents.
Ward: PRENDERGAST & GARTH	Glanafon Manor, Fishguard Road, Haverfordwest, Pembrokeshire, SA62 4BP Grid Reference: 195198.188-217567.888 Last Date for Determination: 18 March 2026

Ref No: 25/0853/PA	Retrospective subdivision of B1 office into three units forming Chocolate manufacturing (B2), beauty salon (sui generis) launderette (sui generis) and regularisation of associated works for a pitch roof finish.
Link to Planning Portal	Please click here to view application documents.
Ward: PRIORY	Land off scotchwell cottage, Cartlett, Haverfordwest, SA61 2LH Grid Reference: 196103.674-215830.451 Last Date for Determination: 22 March 2026

Notification of Planning Decisions

Ref No: 25/0763/PA	Change of use from Guest House to create 4 Flats
Ward: PRIORY & CASTLE	Normandie House, 1, Merlins Hill, Haverfordwest, Pembrokeshire, SA61 1PE
Grid Reference:	195054.734-215174.856
Notification of Planning Decision	Conditionally Approved Date decided: 15 January 2026 Please click here to view the application documents

Ref No: 25/0771/DC	Discharge of condition 3 (biodiversity enhancement) of planning permission 25/0492/PA (Proposed refurbishment of Unit C1 including new shopfront and associated works).
Ward: PRENDERGAST	UNIT C1, Springfield Retail Park, Fishguard Road, Haverfordwest, Pembrokeshire, SA61 2AT
Grid Reference:	195817.607-217187.98
Notification of Planning Decision	Part Refused, Part Approved Date decided: 19 January 2026 Please click here to view the application documents

Ref No: 25/0505/PA	Demolition of part of the existing stone wall to widen the driveway
Ward: PRORY & CASTLE	7, Grove Gardens, Shipmans Lane, Haverfordwest, Pembrokeshire, SA61 1NS
Grid Reference:	195036-215215
Notification of Planning Decision	Conditionally Approved Date decided: 26 January 2026 Please click here to view the application documents

Ref No: 25/0784/PA	Ancillary mobile pod for family member in rear garden of barn 1 (in retrospect)
Ward: PRORY & CASTLE	FLAT 1, The Barns Rear Of 23a, Dew Street, Haverfordwest, Pembrokeshire, SA61 1ST
Grid Reference:	195074-215402
Notification of Planning Decision	Conditionally Approved Date decided: 3 February 2026 Please click here to view the application documents